

Open Call Treasurer ESN Delft 2021-2022

Hereby the Board of ESN Delft launches the open call for the position of Treasurer of ESN Delft for the academic year 2021-2022. The previous boards have been working hard on establishing ESN Delft in the student life of international students in Delft. Now we are looking for new people to continue ESN for the next year and let ESN Delft grow even more!

During your board year, you will work together with 5 other enthusiastic students, trying to bring ESN Delft to the next level! As the treasurer, you will be mainly responsible for the budget of ESN Delft.

The function is part-time, so there is room for other involvements, such as study or work, next to it.

Task description

- Plan the budget of ESN Delft for the upcoming academic year
- Make financial overviews
- Manage the cash for ticket sales
- Make a strategy of future investments
- Money management after events and ticket sales
- Update the balance sheet
- Make invoices and process declarations
- Advise the board on financial plans
- Board member responsible for fundraising

Required skills and expertise

- Good knowledge of written and spoken English
- Being a tidy person when it comes to paperwork
- Ability to keep an overview of financial matters
- A strategic way of thinking
- Ability to say no to unnecessary expenses
- Knowledge of Microsoft Excel is an asset
- Ability to assess financial value

General advantages

- Unique board year experience
- Entry into the international community
- Experience of running a start-up
- Being part of a bigger network (500 sections in Europe)
- Gain communication experience
- Improving a life-changing experience for international students

Function specific advantages

- Improved organizing skills
- Experience financially planning events
- Learning to manage financial crisis- situations
- Gain experience handling a large amount of money
- Gain book-keeping experience
- Improved knowledge of Microsoft Excel
- Contact with sponsors
- Experience leading a committee

What do we expect of you

- You are available for the academic year 2021-2022
- You are in Delft during the academic year 2021-2022
- You can invest around 20 hours a week in total
- Willingness to be responsible during ESN Delft events
- Able to have weekly board meetings

If everything we mentioned above is exactly you, don't hesitate to apply for the position of PR Coordinator within the board of ESN Delft! Please apply through the google form on the website. In case you have any questions or concerns, feel free to contact us at secretary@esn-delft.nl

We look forward to welcoming you to ESN Delft!